INSTRUCTIONS FOR REGISTRATION AND PARTICIPATION AT THE VIRTUAL EXTRAORDINARY GENERAL MEETING

CEYLON COLD STORES PLC

INSTRUCTIONS FOR REGISTRATION AND PARTICIPATION OF SHAREHOLDERS AT THE VIRTUAL EXTRAORDINARY GENERAL MEETING OF THE COMPANY TO BE HELD THROUGH AUDIO/VISUAL MEANS ON TUESDAY, 18th JUNE 2024 AT 11.30 A.M.

Dear Shareholder,

The Board of Directors of the Company, having taken into consideration the guidelines issued by Colombo Stock Exchange ("CSE") on holding virtual shareholder meetings through audio/visual means and in conformity with the regulatory provisions of the Articles of Associations of the Company, have decided to hold the Extraordinary General Meeting ("EGM") of the Company as a virtual meeting through audio/visual means using an online platform in the manner set forth below.

1. Shareholders who wish to participate in the EGM through the online platform are required to complete and forward the "Registration Form" annexed to this document as Annexure 1 together with a copy of the National Identity Card or Passport of the Shareholder/Proxyholder (if a Proxy is appointed) by registered post to the registered office of the Company at No. 117, Sir Chittampalam A. Gardiner Mawatha, Colombo 2, email it to keellsconsultants@keells.com or forward it by fax to +94 11 243 9037, not less than 48 hours before the convening of the EGM. Shareholders are required to mandatorily provide their email address (or the email address of the Proxyholder) in the space provided in Annexure 1, in order to forward the web link, if they wish to participate in the EGM through the online platform. The registered Shareholders/Proxyholders are requested to join the EGM only on the digital platform through the weblink sent by the Company.

2. Shareholders who wish to submit proxies can duly complete the Form of Proxy as per the instructions given on the reverse of the Form of Proxy and send the same by registered post to the registered office of the Company, forward it by fax to +94 11 243 9037 or by email to keellsconsultants@keells.com not less than 48 hours before the convening of the EGM.

3. Shareholders who wish to appoint a member of the Board of Directors as their Proxy to represent them at the EGM, may do so by completing the Form of Proxy with their voting preferences marked against each resolution to be taken up at the EGM.

4. It is recommended that Shareholders/Proxyholders join the EGM at least fifteen (15) minutes before the start of the EGM. The digital platform will be active fifteen (15) minutes before the start of the EGM.

5. Voting on items listed on the Agenda will be registered using an online platform. Shareholders/Proxyholders will be briefed on the procedure for voting prior to the commencement of the EGM.

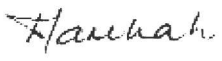
6. All Shareholders/Proxyholders speaking at the EGM to vote, seek clarification or make a comment relevant to the EGM are required to identify themselves when speaking at the EGM.

7. Any Shareholder can forward their queries and clarifications relevant to the EGM, by registered post to the registered office of the Company, email to keellsconsultants@keells.com or forward it by fax to +94 11 243 9037 not less than three (3) days before the convening of the EGM. Responses in respect of such queries and clarifications may be made before or during the course of the meeting.

The date fixed for the EGM will not be affected even if a public holiday or curfew is declared on such date as the EGM will be held virtually. In the event any further action is required to be taken by the Company in relation to the EGM, notification of such change would be made by way of an announcement to the CSE and by way of publication on the Company website https://www.elephanthouse.lk/media-hub/financial-reports/supplementary-notice-to-shareholders/

By Order of the Board

Ceylon Cold Stores PLC



KEELLS CONSULTANTS (PRIVATE) LIMITED
Secretaries

20th May 2024